



Call for nominations for election to the Board of Directors

Annual General Meeting of Carers NSW

To be held via Zoom Conferencing on 23 November 2023 at 4.00pm

Hosted from Carers NSW Level 10/213 Miller Street, North Sydney

Carers NSW calls for nominations for election to the Board of Directors for the three-year term November 2023 to November 2026. The Board of Carers NSW invites nominations to fill up to 5 Director positions on the Board. Current Directors whose elected terms expire in November 2023 can also nominate for election.

Any two members of Carers NSW may complete a written nomination for an individual member for election to the Board. A Nomination Form is available for download at:

<https://www.carersnsw.org.au/uploads/main/Files/4.Training-and-events/AGM/2023-FINAL-Nomination-Form-for-Election-as-a-Director.pdf>

You can also phone Carers NSW on 02 9280 4744 and ask for a nomination form to be sent to you. *

Board member skills, expertise and experience

Board members hold a position of trust and are responsible for ensuring that the organisation is accountable to all carers and funders. The Carers NSW Constitution requires Carers NSW to be governed by a skills-based Board, with Directors having appropriate skills, competencies and experience aligned to the Skills Matrix approved by the Board from time to time. To fulfil these obligations the Board is advised by its Nominations Committee on the mix of skills, competencies and experience required for each election cycle.

Eligibility Criteria

For this election cycle, the Board has determined after advice from the Nominations Committee, that persons nominated to fill the elected Director vacancies must meet:

- one or more of the following Eligibility Criteria:
 - experience in Accounting and Finance at a Senior/Executive level
 - experience in Technology/Technology Consulting at a Senior/Executive level
 - a record of participation in the non-government and/or human service sectors at a leadership level or above
- possess one or more of the following general skills, competencies and/or experience:
 - lived experience and/or representative of the following demographic groups; carers, Aboriginal and Torres Strait Islanders, live rurally/regionally, young person (18-25 years), or from a culturally and linguistically diverse background

- leadership, vision and ability to champion Carers NSW' vision
- an understanding of the principles and practices of effective corporate governance including strategic planning and direction setting
- experience in developing strategy and building new revenue sources
- experience in building partnerships, both corporate and government

In addition to these specific Eligibility Criteria, a member is eligible for nomination who:

1. is at least 18 years of age
2. is a current member
3. has been a member of Carers NSW for at least 12 months
4. is not bankrupt or in financial insolvency
5. is not an employee of or in receipt of fees from Carers NSW
6. has not been convicted of an offence involving fraud or dishonesty as per section 46.1(i) of the Carers NSW Constitution, and
7. is not ineligible to be a Director under the *Corporations Act 2001* (Cth) or the *Australian Charities and Not-for-profits Commission Act 2012* (Cth).

Eligible Nominees will also be required to undertake a satisfactory National Police Check, Working with Children Check and hold a current Director ID.

Nomination forms are required to be returned to the Secretary

secretary@carersnsw.org.au

No later than **26 October 2023**

Where the number of eligible candidates exceeds vacancies a ballot will be conducted

All members are entitled to vote and ballot papers listing the names and profiles of the candidates that the Nominations Committee has assessed as meeting the Eligibility Criteria will be sent to all members no later than 14 days prior to the Annual General Meeting. Any member wishing to cast a vote may do so following the process outlined in the ballot papers. All votes must be submitted/returned to the Secretary on or before 14 November 2023. Votes will be counted on 17 November 2023 by the Returning Officer and declaration of the ballot will take place at the Annual General Meeting.

Further *Information for Director Nominees* is available at:

<https://www.carersnsw.org.au/uploads/main/Files/4.Training-and-events/AGM/2023-FINAL-Information-for-Nominees.pdf>

You can also phone Carers NSW and ask for the *Information for Director Nominees* to be sent to you.

*A copy of the Carers NSW Constitution will be sent to you if you request a nomination form.

It can also be found at: <https://www.carersnsw.org.au/uploads/main/Files/5.About-us/Corporate-Documents/Carers-NSW-Constitution.pdf>